

ROBERT SAUNDERS

INTERNATIONAL ACADEMIC LEADER

AP Coordinator | Head of Mathematics, Computer Science, Business & Economics

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LEADERSHIP PROFILE

International academic leader with **17 years' experience across Vietnam and China**, currently combining AP programme coordination with leadership of a nine-teacher faculty serving approximately 650 students. Brings a distinctive blend of curriculum and people leadership, master scheduling, staffing, academic systems and day-to-day school operations. Offers highly relevant British international-school experience from **British Vietnamese International School Hanoi, part of Nord Anglia Education**, alongside broad experience in Cambridge, IB DP, AP and OSSD/CIS Diploma settings.

17 YEARS Vietnam & China	9 TEACHERS ~650 students	BRITISH PATHWAYS KS3 to A Level	PROGRAMME BREADTH AP IB DP Cambridge OSSD
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LEADERSHIP SCOPE

Academic & programme leadership

AP coordination; four-subject faculty leadership; curriculum, assessment and quality across KS3, IGCSE, A Level, IB DP, AP and Canadian pathways.

People, operations & systems

Faculty staffing and development; master scheduling; ManageBac, iSAMS and PowerSchool; practical in-house tools for cover, absence, timetables and capacity planning.

CURRENT LEADERSHIP

CANADIAN INTERNATIONAL SCHOOL SAIGON (CIS)

Ho Chi Minh City, Vietnam | 2024 - Present

AP Coordinator | January 2026 - Present

Head of Mathematics, Computer Science, Business & Economics | August 2024 - Present

- Lead a faculty of approximately nine teachers serving around 650 students, with responsibility for curriculum, staffing, assessment, professional learning and academic quality across four subject areas.
- Coordinate AP programme implementation, course and section planning, College Board workflows, teacher guidance, communications and operational readiness.
- Lead master scheduling and timetable modelling, balancing student choices, staffing, rooms and cross-grade constraints to support viable programmes and informed leadership decisions.
- Guide ManageBac and wider academic-system workflows, improving the accuracy and accessibility of programme, assessment and scheduling information.
- Develop the CIS Staff Portal and its integrated cover, timetable and appraisal engines, alongside subject-selection and capacity-planning tools that reduce manual administration and give staff clearer real-time information.
- Coach colleagues in curriculum design, assessment, data use and thoughtful technology integration, partnering with senior leaders on school improvement priorities.

BRITISH INTERNATIONAL-SCHOOL EXPERIENCE

BRITISH VIETNAMESE INTERNATIONAL SCHOOL HANOI | NORD ANGLIA EDUCATION

Hanoi, Vietnam | 2020 - 2023

Head of Mathematics & Computer Science | 2021 - 2023

Computer Science Teacher | 2020 - 2021

- Promoted internally after the first year, providing clear progression from classroom practice into faculty leadership within a Nord Anglia school.
- Led vertically aligned Mathematics and Computing provision across KS3 to A Level, strengthening curriculum progression, assessment, differentiation and departmental coherence.
- Delivered and supported Cambridge IGCSE Computer Science (0478), A Level Computer Science (9618) and Mathematics, maintaining a strong focus on subject knowledge and student outcomes.
- Developed colleagues through collaborative planning, digital pedagogy and data-informed practice, including effective use of iSAMS and shared academic systems.
- Led STEM enrichment through coding, robotics and mathematics activities that expanded opportunities beyond the taught curriculum.

ADDITIONAL INTERNATIONAL EXPERIENCE

HIM LAM INTERNATIONAL SCHOOL

Vietnam | 2023 - 2024

Computer Science Teacher

- Contributed to the establishment of academic culture, safeguarding processes and digital ways of working in a new international-school setting.
- Designed Cambridge- and ISTE-aligned Computer Science and IT provision, supporting device rollout, teacher onboarding and blended learning.

VIETNAM AUSTRALIA INTERNATIONAL SCHOOL

Vietnam | 2019 - 2020

Cambridge Computer Science & ICT Teacher

- Taught IGCSE Computer Science, IGCSE ICT and A Level Computer Science, developing coherent units, practical resources and assessment approaches.
- Supported colleagues with professional learning on digital tools and their purposeful use in teaching.

YEW CHUNG INTERNATIONAL SCHOOL OF QINGDAO (YCIS)

Qingdao, China | 2014 - 2019

Head of Computer Science & Mathematics

- Led curriculum and technology development across Mathematics and Computer Science, aligning Cambridge and ISTE expectations and strengthening vertical progression.
- Managed departmental budgets, timetables and staff development; led 1:1 device programmes, digital assessment and the migration to PowerSchool.

RENAISSANCE INTERNATIONAL SCHOOL SAIGON

Vietnam | 2010 - 2014

IT Manager & Computer Science Teacher

- Established early digital-learning infrastructure, including 1:1 devices, learning platforms and parent/student portals, while teaching ICT and Computer Science across IB, IGCSE and British National Curriculum settings.
- Developed staff capability in educational applications, cloud collaboration and blended learning at a formative stage of school-wide digital adoption.

CURRICULUM & PROGRAMME BREADTH

British & Cambridge	AP, IB & Canadian
British National Curriculum; KS3; Cambridge Lower Secondary Mathematics; IGCSE Computer Science (0478); IGCSE ICT (0417); A Level Computer Science (9618/9608).	AP programme coordination and College Board processes; IB DP Computer Science and ITGS; MYP/ATL training; OSSD and CIS Diploma experience.

SCHOOL IMPROVEMENT THROUGH OPERATIONS & SYSTEMS

Master scheduling & capacity Model whole-school timetable constraints across grades, subjects, staff, rooms and student choices so leadership decisions are based on viable schedules rather than isolated assumptions.	Staff operations Develop absence, cover and timetable-visibility workflows that simplify everyday processes, integrate with Google Workspace and improve coordination across academic and administrative teams.
Academic information Work with ManageBac, iSAMS and PowerSchool to make curriculum, assessment, roster and reporting information more reliable and useful to staff and leaders.	Teaching quality Built an ELEOT-aligned observation and feedback tool that helps academic leaders capture evidence and generate clear follow-up reports for professional learning conversations.

Systems & platforms

ManageBac | iSAMS | PowerSchool | Google Workspace | master scheduling and rostering | assessment and reporting workflows | 1:1 device programmes

EDUCATION

Master of Education

Advanced Teaching & Learning (Technology Leadership)
University of the People, USA | 2025

Bachelor of Education (Secondary)

Central Queensland University, Australia | 2002 - 2006

PROFESSIONAL TRAINING & CREDENTIALS

IB	Cambridge	Digital & safeguarding
DP Computer Science Category 2 & 3 ITGS Category 2 Approaches to Learning Category 3 MYP Design Category 1 DP Coordinator Training	A Level Computer Science 9618/9608 IGCSE Computer Science 0478 IGCSE ICT 0417 Lower Secondary Mathematics	Apple Distinguished Educator Microsoft Innovative Educator Google Certified Educator International safeguarding certification, including refresher and leadership levels

CONFERENCE PRESENTATION & PROFESSIONAL SERVICE

- Scheduled to co-present with James Howard at the EARCOS Leadership Conference 2026 in Bangkok: *Automating the Mundane to Elevate the Meaningful: Using a Custom Staff Portal to Solve Daily Cover and Drive Teacher Appraisals*. The session showcases the CIS Staff Portal I developed, including its cover, timetable and appraisal engines.
- Founded and advised Model United Nations and student leadership activities.
- Led STEM, robotics, coding and mathematics enrichment beyond the taught curriculum.
- Delivered professional learning on AI literacy, digital citizenship and ethical technology use.